



Internal Quality Assurance Cell PANCH PARGANA KISAN COLLEGE, BUNDU

Standard Operating Procedures

Health and Sanitation

Purpose:

To ensure a clean, hygienic, and healthy campus environment for students, staff, and visitors.

1. Objective:

- Maintain cleanliness and hygiene across the college campus.
- Promote health awareness and sanitation practices among students and staff.
- Address health and sanitation concerns promptly.

2. Structure:

- **Chairperson:** Principal
- **Members:** Faculty, staff.

3. Functions:

- **Cleanliness Maintenance:** Ensure regular cleaning of classrooms, restrooms, and common areas.
- **Sanitation Awareness:** Organize campaigns to promote hygiene practices like handwashing and waste disposal.
- **Waste Management:** Monitor waste segregation and disposal practices on campus.
- **Emergency Health Support:** Provide first aid and coordinate emergency health services.

4. Procedure:

1. **Regular Cleaning:** Schedule daily cleaning of campus facilities.
2. **Health Campaigns:** Plan and organize health and sanitation awareness programs.
3. **Health Check-ups:** Organize annual health camps for students and staff.
4. **Waste Management:** Monitor proper waste disposal and cleanliness across the campus.
5. **Incident Reporting:** Report health and sanitation issues to the committee for prompt action.



Internal Quality Assurance Cell PANCH PARGANA KISAN COLLEGE, BUNDU

5. Confidentiality & Ethics:

- Maintain confidentiality for health-related information of students and staff.
- Ensure ethical practices in health campaigns and sanitation activities.

6. Review & Reporting:

- **Monitoring:** Regular inspection of campus facilities for cleanliness and sanitation.

Convener

Pankaj Kumar
Coordinator, IQAC
IQAC
Coordinator
Panch Pargana Kisan College
Bundu

Banilo
Principal
PRINCIPAL
Panch Pargana Kisan College
Bundu